

**5.1.5 The institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging**

1. Adoption of guidelines of Regulatory bodies
2. Presence of the committee and mechanism of receiving student grievances (online/ offline)
3. Periodic meetings of the committee with minutes
4. Record of action taken



## Indira College of Nursing

(Approved by INC & Tamilnadu Nurses & Midwives Council) (Affiliated to the Tamilnadu Dr. M.G.R. Medical University)

### **ANTI-RAGGING COMMITTEE**

#### **Aim**

To root in all its forms from college, preventing its occurrence by following provision of rules and regulations and punishing those who indulge in ragging, with provided regulations and the appropriate law in force.

#### **Terms of reference**

- Order from Supreme Court of India in civil petition 2009.
- University grants commission regulation on curbing the menace of ragging in higher educational institution 2009.
- G.O from higher education department
- UCO section the Tamilnadu Dr. M.G.R Medical University 2013.

#### **What constitute Ragging**

- Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing or handling with rudeness of any other student.
- *Indulging undisciplined activities which causes of likely to cause hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or a junior student.*
- Asking the student to do any act or perform something which such student will not in the ordinary course and which has the effect of casing or generating a sense of shame or embarrassment so as to adversely affect the physique of a fresher or a junior student.
- *Teasing, embarrassing, humiliating, assaulting or using criminal force or criminal intimidation. Wrongful restraining or confining or causing grievous hurt, kidnapping, Molesting or committing unnatural offence or causing death or abetting suicide.*

#### **Prohibition of Ragging**

- Ragging within college campus including hospital and hostel is strictly prohibited.
- No person including students / staffs / faculty / shall participate or abet or propagate ragging in any form.

#### **Measures of prohibition of ragging at the institution level**

- Ragging in all its forms be totally banned in the entire college, including in departments and all its premises whether located within the public or private.
- The college will take strict action against those who found ragging and / or of abetting ragging.
- The college will strictly observe the provision of the act of central government and the state government to prohibit ragging in all its forms.

  
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### Before Admission

- The advertisement for admission will clearly mention “ragging is totally banned in the college.
- College prospectus has information about total banning of ragging.
- Creating awareness through wide spread publicity among the students, parents and guardians before academic session. Eg. Posters, Notice, and information from the news papers it will be displaced at least 10 days before the commencement of the course in all places including hostels, corridors, common rooms and other entry points.
- At the commencement of the academic session the head of the institution will convene and address a meeting of various functionaries like faculty, parents / guidance, and student representative to discuss the measures to be taken to prevent ragging in the college and steps to be taken to identify the offenders and punish them suitably.
- Students who are allotted hostel accommodation are required to submit three copies of details of parents and local guardian along with their photographs.

### On Admission

- Every fresher admitted to the college will be given the phone numbers of Anti ragging committee members and anti-ragging squads
- The head of the will create awareness and explain the consequences, of ragging in the orientation programme.
- Fresher’s are encouraged to report incidents of ragging, either as victims or even as witnesses.

### At The End of the Academic Year

At the end of the academic year the principal will be informing the students who are completing the first year regarding, ragging and punishments and appealing to them to impress upon their wards to desist from indulging when they come back at beginning of the next academic session.

### **DO’S:-**

#### **The students are advised**

- To get authentic informations from our college Sr.PRO-9841655858
- To conduct yourselves dignified and courteous manner in the campus, Hostels and in other premises of the college.
- To follow decent and appropriate dressing manners in classroom and outside.
- To access all educational opportunities and benefits available at the campus and make good use of them.
- To avoid loud conversations or arguments.
- To avoid public demonstrations and other civil disturbances.
- To pay extra attention to your surroundings especially when you are off-campus.
- To carry an identity card issued by the college when you go outside the campus.
- To be studious and devoted to your objective of completion of your course, with distinction.

  
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- To keep your hostel room neat and clean and all bed sheets and bedcovers neatly folded.
- To keep your hostel corridors neat and the bathrooms neat and in hygienic condition. To keep the hostel walls free of scribbling and graffiti.
- To participate in all fire drill/demo of fire extinguishers.
- To report health problems to warden and seek immediate medical treatment.
- To wear ID cards is compulsory inside the campus and subject to inspection by any faculty member of the college. Students cannot enter any lab or attend classes without the ID card.
- To avoid keeping possession of valuables and excess cash with them. They are also advised to keep their boxes or suitcase always locked and deposit excess money, if any, in the bank or with our Sr.PRO under acknowledgement.
- To go home for weekdays, Students have to obtain permission from their HODs in the prescribed format.
- To avoid Disciplinary actions, for violation of rules and misconduct by hostels inmates. In all matters of discipline, the decision of the management shall be final. A student expelled on disciplinary grounds shall forfeit fees and deposit.
- To take utmost care of all the furniture's, fittings etc., in the rooms cost of any repair or damage to the hostel property is recoverable from them.

### **DON'TS**

- Do not walk after darkness and avoid unlit areas, use only tar roads.
- Do not have and carry heavy cash what you need, use ATM in the campus and always stay away from strangers in any cash/banking transactions.
- Do not eat or drink any thing given by strangers.
- Do not use mobile phones; using of mobile phones is totally prohibited inside the campus.
- Do not stay outside the campus at nights and no permission will be given.
- Do not go outing, with out outpass from wardens. To go home for weekdays, they have to obtain permission from their HODs in the prescribed format.
- Do not commit organized absence from classes and instigation of students to absent themselves or to go on strike is a serious breach of discipline and may result in expulsion from the college.
- Do not organizing unions or associations based on caste, colors, creed, language, nationality or political ideology within the campus.
- Do not stay in the hostel rooms during college hours without any valid reason/permission from the respective warden/HODs.
- Do not use iron box, heaters, table fans or other electrical appliances without permission from the chief warden.
- Do not engaged in ragging, Ragging of any sort is strictly prohibited .Students found guilty of ragging, are liable to severe punishment including dismissal from the college / hostel. The matter will also be referred to the police. As the Government has declared ragging is a criminal offence.(Please refer Act.No.7 of 1997 & Government notification )
- Do not keep in possession of valuables and excess cash with them. They are also advised to keep their boxes or suitcase always locked and deposit excess money, if any, in the bank or with our Sr.PRO under acknowledgement.

  
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## **Indira College of Nursing**

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### **NOTICE TO THE STUDENTS**

**RAGGING** is a crime and criminal offence punishable under Act-7 of 1997.

**RAGGING** inside and outside any educational institution is prohibited.

Students found guilty of **RAGGING** are liable for imprisonment for a term, which may extend to **TWO YEARS** and shall also be liable to a fine, which may extend to penalty **Rs. 25,000/-** in addition to severe disciplinary action including dismissal from the College / Hostel.

  
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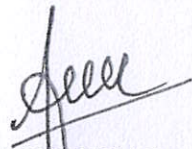
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### ANTI-RAGGING COMMITTEE

Sl.No	Name of the Committee Member with Designation	Contact Number
1	Mrs Vatchala Devi Principal	975180600
2	Mrs Narmatha .S Vice-Principal	9941245766
3	Mrs Kalavathi.P Associate professor	9952310438
4	Mrs Shamileema Associate Professor	9087555023
5	Mrs Uma Maheswari Associate Professor	9677099307
6	Mrs kalyani.P Asst Professor	8072578261
7	Mrs Sophia Asst Professor	7305925293
8	Mrs Shanthakumari.D Clinical instructor	9940512242
9	Mr Simon samuvel Clinical instructor	6379116219
10	Mrs Grissel Ann Alex Clinical instructor	9840463324

  
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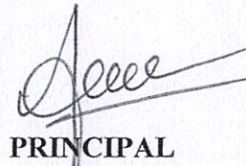


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### ANTI-RAGGING SQUAD COMMITTEE

Sl.No	Name of the Committee Member with Designation	Contact Number
1	Mrs Vatchala Devi Principal	975180600
2	Mrs Narmatha .S Vice-Principal	9941245766
3	Mrs Kalavathi.P Associate professor	9952310438
4	Mr Sudhakar Administrative officer	9080240973
5	Dr Sathish Program coordinator	9445229809
6	Mr Dinesh Physical Director	8056522075
7	Mr Balaji Boys hostel warden	7395859751
8	Ms.Kesiya Mary Girls hostel warden	7639226822

  
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## Indira College of Nursing

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### PROPOSAL OF ACTION PLAN

- Indira College of Nursing has taken several initiatives to make college atmosphere ragging free. Institute regularly conducts awareness sessions on anti-ragging during induction programme.
- Freshers are also being queried about any incidence of ragging during Mentor-mentee visit and seniors are also being warned about the consequences of ragging.
- Anti-ragging posters are placed at necessary places in the campus like college entrance, Hostels (Girls and Boys), Lecture Halls etc.
- The Institute had organized awareness programmes about ragging where students were shown videos from the UGC websites.
- The students were oriented to the anti-ragging squad members and their phone numbers in order to ease their accessibility in case of any issues.
- Indira College of Nursing regularly sensitive the students for prevention of ragging at various place like college, hostel, canteen. Regular update from the wardens (girls and boys hostel) taken by Principal for any incident of ragging in the hostel till date. We are not received any written / verbal complaints related to ragging. Our campus is 100% ragging free Zone.
- For Students grievance redressal committee, Anti sexual harassment complaints committee and anti-ragging committee, we have complaint box which is placed near to the Principal Office and near to the administrative office. In that students can drop their complaints. This box will be opened regularly every Saturday. These complaints will be forwarded to the respective committee members. According to the nature of the problem the committee members will take necessary action.
- Students can approach directly to their mentors and discuss about their issues and problem and it will be forwarded to the Principal. The principal will take actions based on the nature of complaints and recommendations of committee members and evidence etc.

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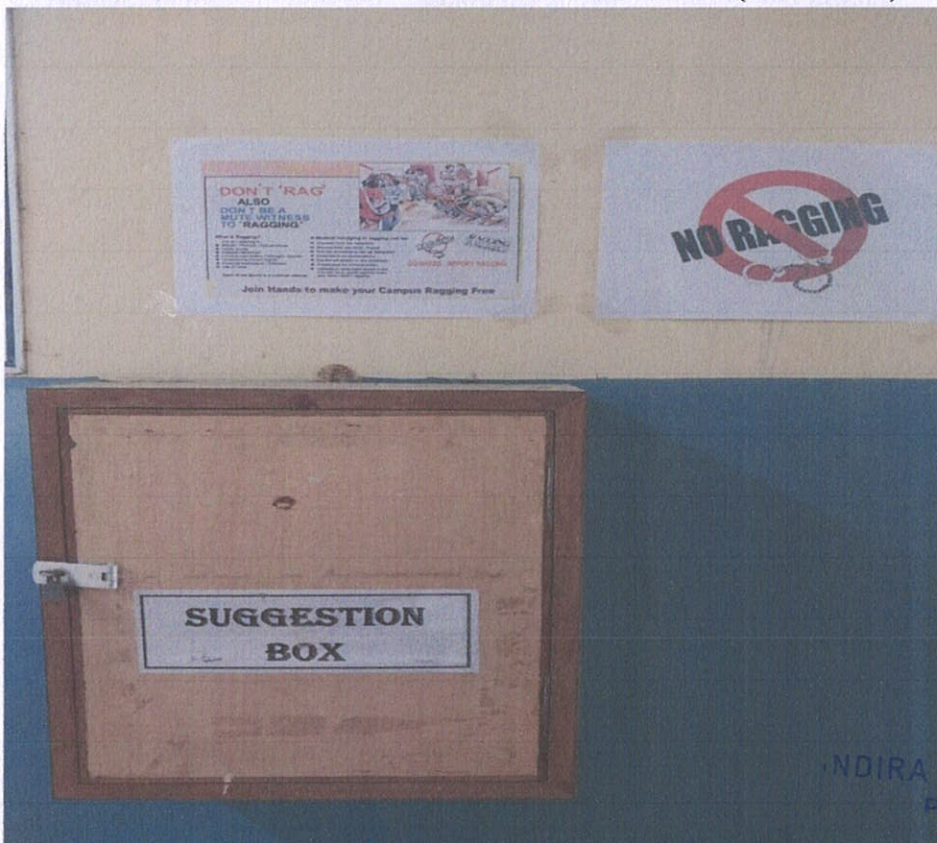
**Indira College of Nursing**

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**SUGGESTION BOX NEAR TO THE OFFICE ROOM (OFFLINE)**



**SUGGESTION BOX IN THE GROUND FLOOR (OFFLINE)**





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### ANTI-RAGGING COMPLAINT FORM (ONLINE)

**LINK:**

[https://docs.google.com/forms/d/e/1FAIpQLSfvnKIP\\_8RzCBIGqilWQVUXSmkb7uzQOX19KcvCxzUwM2H4rQ/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSfvnKIP_8RzCBIGqilWQVUXSmkb7uzQOX19KcvCxzUwM2H4rQ/viewform?usp=pp_url)

## ANTI-RAGGING COMPLAINT FORM

Form for registration of complaints against ragging and related offenses if any occurring at **INDIRA COLLEGE OF NURSING PANDUR-THIRUVALLUR.**

jeniferlisi.john@gmail.com

Switch accounts

Not shared



Name of the complaint (the one registering the complaint)

Your answer

Discipline

- B.sc Nursing
- M.sc Nursing
- Diploma in Nursing

Contact member of the complaint

Your answer

Name of offender/offenders (against whom complaint is to be registered)

Your answer

Class of offenders

Your answer



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Discipline of offender

- B.sc Nursing  
 M.Sc Nursing  
 Diploma in Nursing

Description about the act of ragging incident.

Your answer

Description about the act of ragging incident.

Your answer

Place where the incident took place?

Your answer

Place where the incident took place?

Your answer

Date and time when the incident took place.

Your answer

Date and time when the incident took place.

Your answer

Submit

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**ANTI-RAGGING BOARDS DISPLAYED IN COLLEGE BUILDING, CLASS ROOM, GIRLS HOSTEL AND BOYS HOSTEL, GIRLS COMMON ROOM AND BOYS COMMON ROOM.**

**In College Building:**



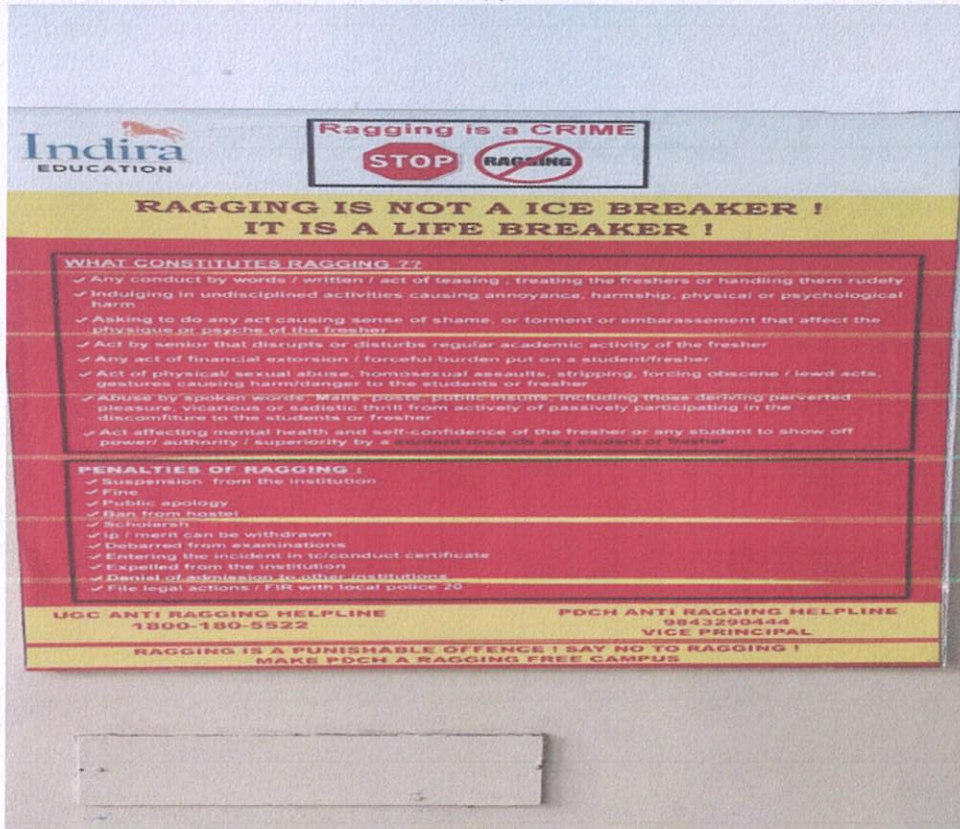
  
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# Indira College of Nursing

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**Indira EDUCATION**

**Ragging is a CRIME**

**STOP RAGGING**

**RAGGING IS NOT A ICE BREAKER !  
IT IS A LIFE BREAKER !**

**WHAT CONSTITUTES RAGGING ??**

- ✓ Any conduct by words / written / act of teasing , treating the freshers or handling them rudely
- ✓ Indulging in undisciplined activities causing annoyance, harassment, physical or psychological harm
- ✓ Asking to do any act causing sense of shame, or torment or embarrassment that affect the physique or psyche of the fresher
- ✓ Act by senior that disrupts or disturbs regular academic activity of the fresher
- ✓ Any act of financial extortion / forceful burden put on a student/fresher
- ✓ Act of physical/ sexual abuse, homosexual assaults, stripping, forcing obscene / lewd acts, gestures causing harm/danger to the students or fresher
- ✓ Abuse by spoken words/ written/ poster/ brochures including those deriving perverted pleasure, vicarious or sadistic thrill from activity of passively participating in the discomfiture to the students or fresher
- ✓ Act affecting mental health and self-confidence of the fresher or any student to show off power/ authority / superiority by a student/ fresher and student of higher

**PENALTIES OF RAGGING :**

- ✓ Suspension from the institution
- ✓ Fine
- ✓ Public apology
- ✓ Ban from hostel
- ✓ Scholarship
- ✓ Ip / merit can be withdrawn
- ✓ Debarred from examinations
- ✓ Entering the incident in to conduct certificate
- ✓ Expelled from the institution
- ✓ Denial of admission to other institutions
- ✓ File legal actions / FIR with local police 20

**UGC ANTI RAGGING HELPLINE 1800-180-5522**

**PDCH ANTI RAGGING HELPLINE 9843290484 VICE PRINCIPAL**

**RAGGING IS A PUNISHABLE OFFENCE ! SAY NO TO RAGGING !  
MAKE PDCH A RAGGING FREE CAMPUS**

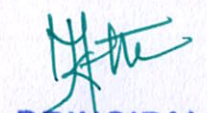
In College Building



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Regd. Office : No. 19, Govindan St. Ayyavoo Colony, Aminjikarai, Chennai - 600 029 Ph : 044 - 23741717 / 1818 Fax : 044 - 23740433 Web : [www.indiraeducationaltrust.org](http://www.indiraeducationaltrust.org)

Campus : No. 1, V.G.R.Gardens, V.G.R. Nagar, Pandur - 631 203. Thiruvallur Taluk & District. Ph : 044 - 27650160 / 161



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## **Indira College of Nursing**

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### **In Girls Hostel**



### **In Boys Hostel:**



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**In Principal Room Outside:**



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## Indira College of Nursing

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### ANTI-RAGGING DUTY REPORT

#### ANTI-RAGGING DUTY REPORT

07.01.2023

From

Mr. Sudhakar,  
Administrative officer,  
Indira College of Nursing,  
Pandur, Thiruvallur.

To

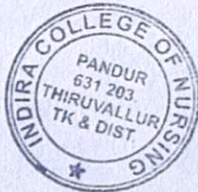
The Principal,  
Indira College of Nursing,  
Pandur, Thiruvallur.

Respected Sir

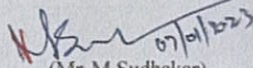
Sub: Report of Anti-Ragging Duty Reg;

I have conducted the rounds in the boys hostel from 06.12.2022 to 06.01.2023 daily at 6.00pm and 8.00pm to find out the issues related to ragging and there is no report of ragging. During rounds I had interacted with fresher's and warden and there was no report of ragging.

Thanking You,



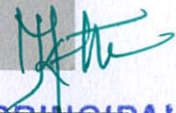
  
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(Mr. M. Sudhakar)

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## Indira College of Nursing

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### ANTI-RAGGING DUTY REPORT

07.01.2023

From

Mrs. S.Abirami,  
Professor,  
Indira College of Nursing,  
Pandur, Thiruvallur.

To

The Principal,  
Indira College of Nursing,  
Pandur, Thiruvallur.

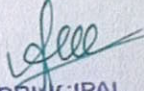
Respected Sir

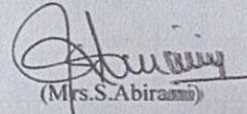
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Thanking You,



  
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(Mrs.S.Abirami)

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