5.1.5 The institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging

- 1. Adoption of guidelines of Regulatory bodies
- 2. Presence of the committee and mechanism of receiving student grievances (online/ offline)
- 3. Periodic meetings of the committee with minutes
- 4. Record of action taken



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## AGENDA:

1. Action taken from the minutes of previous committee meeting

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1.	Anti-Ragging Orientation Program	Anti-ragging orientation program for students was organized with senior judge Mrs. Suganya as the chief guest	Mrs.M.Vatchala, Mrs.S.Abirami Mrs. T.Beula Juliet
2.	Enhancement of Anti- Ragging Squad Visits	The frequency of visits by the anti-ragging squads to various areas within the hostels was increased.	Mr.G.Felix Kalaivanan
3.	Updateand Revise Anti-Ragging Committee Members	The current parent members were replaced with the new joining student's parents as members in the anti-ragging committee	Mrs.P.Kalavathi

Mrs.M.Vatchala, Principal of Indira college of Nursing welcomed the committee members. The committee discussed and approved the action points and the minutes of the previous committee meeting.

## 1. Anti-Ragging Orientation Program:

The committee discussed the need to conduct an anti-ragging orientation program for the new joining students. It was unanimously agreed upon that the program should be informative and engaging to create awareness about the consequences of ragging. Mrs.M. Vatchala suggested involving senior students in sharing their positive experiences and discouraging any form of ragging.

## 2.Increase Frequency of Anti Ragging Squads Visits:

The committee emphasized the importance of maintaining a safe environment for freshers. It was decided to increase the frequency of anti-ragging squad visits to different areas of the campus Mrs.S.Abirami proposed multiple surprise visits, ensuring that potential ragging hotspots are closely monitored.

## 3. Update and Change Anti Ragging Committee Member Boards:

The committee addressed the need to update and change the anti-ragging committee member boards displayed in the corridors. Since there are no single matter of complaints either from the students or from the members of staff during the academic which reflects a ragging free campus.

The meeting ended with vote of thanks by Ms.S. Mary Teresha.

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## ANTI RAGGING COMMITTEE

### MINUTES OF MEETING

Meeting Date: 03.07.2022

Venue: Multipurpose Hall, Indira college of Nursing

Time: 1.30PM-3.00PM

#### Attendees

1. Mrs.M. Vatchala, Principal Chairperson

2. Mrs.S.Narmatha, Vice Principal, Member

3. Mrs.S.Abirami, Professor, Member

- 4. Mrs. T.Beula Juliet, Associate Professor, Member
- 5. Mrs.P.Kalavathi, Associate Professor, Member
- 6. Mrs. Anbarasi, Assistant Professor, Member
- 7. Ms.S.Mary Teresha, Tutor, Member
- 8. Mr.G.Felix Kalaivanan, Tutor, Member
- 9. Mr. Sunil Kumar, B.Sc(N) IV year, Member
- 10. Mr. Vimal Raj. E, B.Sc(N) III year, Member
- 11. Mr. Praveen Kumar. A, B.Sc(N) II year, Member
- 12. Mr.Bharath.M, B.Sc(N) I year, Member

Leave of absence: Mrs.R.Sophia, Ms.S.Prasana, Mr.E.Franklin, Mr.P.V.Vibin, Mr.KL.Arun Prakash, Mrs.K.Thenmozhi.

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## ANTI-RAGGING COMMITTEE MEETING-ATTENDANCE

Meeting Date: 03.07.2022

Venue: Multipurpose Hall, Indira college of Nursing

Time:

1.30PM-3.00PM

S.No	NAME	SIGNATURE
1.	Mrs.M.Vatchala,	dee
2.	Mrs.S.Narmatha	Shout
3.	Mrs.S.Abirami	( Dreiny
4.	Mr.KL.Arun Prakash	- ABSENT -
5.	Mrs.K.Thenmozhi	- ABSENT -
6.	Mr. T.Beula Juliet	Publishet
7.	Mrs.P.Kalavathi	P. Kulevthi
8.	Mrs.R.Sophia	- ABSENT -
9.	Mrs.Anbarasi	Mus.le
10.	Ms.S.Mary Teresha	J. Muel
11.	Mr.G.Felix Kalaivanan	G. Lelix bolaivarong
12.	Ms.S.Prasana	- ABSENT -
13.	Mr.E.Franklin	- ABSENT -
14.	Mr.P.V.Vibin	- ABSENT -
15.	Mr.Sunil Kumar	Anil
16.	Mr.Vimal Raj.E	Vimal Paj. F.
17.	Mr.Praveen Kumar.A	Alex T
18.	Mr.Bharath.M	AZ T

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AGENDA:

## 1.Action taken from the minutes of previous committee meeting:

The committee reviewed the records of the prior meeting and expressed satisfaction with the successful execution of the Anti-ragging program, with the presence of the faculty members, They noted a rise in the frequency of visits by the anti-ragging squad, and there were no reported incidents. Following this, the committee proceeded to approve the action points and minutes from the previous committee meeting.

## 2.Anti-Ragging Orientation Program:

The committee thoroughly explored the need to arrange an orientation program against ragging for students this month. They unanimously agreed to design a program that is not only informative but also engaging, aiming to effectively convey the repercussions of ragging. Mrs.M. Vatchala Prasad suggested implementing a campaign program to encourage reporting and enhance awareness among students regarding the potential adverse effects of ragging.

## 3. Update and Revise Anti-Ragging Committee Members:

The committee discussed the need to refresh and revise the composition of the anti-ragging committee. Mrs.P.Kalavathi Prasad recommended substituting the current parent members with the parents of newly joined students to enhance communication effectiveness. Mrs.P.Kalavathi was tasked with promptly implementing these modifications.

The meeting concluded with a summary of action items.

The meeting ended with vote of thanks by Mrs.T. Beula Juliet.

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## ANTI RAGGING COMMITTEE

### MINUTES OF MEETING

Meeting Date: 19.10.2021

Venue: Multipurpose Hall, Indira college of Nursing

Time: 11.30 AM-1.00 PM

### Attendees

- 1. Mrs.M. Vatchala, Principal, Chairperson
- 2. Mrs.S.Narmatha, Vice Principal, Member
- 3. Mrs. T.Beula Juliet, Associate Professor, Member
- 4. Mrs.P.Kalavathi, Associate Professor, Member
- 5. Mrs. P.Kalyani, Assistant Professor, Member
- 6. Mrs. Shanthakumari, Assistant Professor, Member
- 7. Mrs. P.Sophiya, Assistant Professor, Member
- 8. Mr.S.Simon Samuel, Assistant Professor, Member
- 9. Ms.Senthamizhselvi, B.Sc(N) IV year, Member
- 10. Mr. Sunil Kumar, B.Sc(N) III year, Member
- 11. Mr. Vimal Raj. E, B.Sc(N) II year, Member
- 12. Mr. Praveen Kumar. A, B.Sc(N) I year, Member

Leave of absence: Mrs.K.Thenmozhi, Mrs.Anatha Lakshmi, Mrs.Rosy, Mr.KL.A.run Prakash, Mr.P.V.Vibin, Mrs.S.Hepsibah Beulah.

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## ANTI-RAGGING COMMITTEE MEETING-ATTENDANCE

Meeting Date: 19.10.2021

Venue: Multipurpose Hall, Indira college of Nursing

Time:

11.30 AM-1.00 PM

S.No	NAME	SIGNATURE
1.	Mrs.M.Vatchala	Alle
2.	Mrs.S.Narmatha	Rath
3.	Mrs.K.Thenmozhi	- ABSENT -
4.	Mr.KL.Arun Prakash	- ABSENT -
5.	Mrs.Anatha Lakshmi	- ABSENT -
6.	Mrs. T.Beula Juliet	Pulsabet
7.	Mrs.P.Kalavathi	P. Mulutti
8.	Mrs. P.Kalyani	7. Kaley
9.	Mrs.Shanthakumari	( hay ha
10.	Mrs. P.Sophiya	ON SOCKED
11.	Mr.S.Simon Samuel	Cart.
12.	Mrs.Rosy	- ABSENT-
13.	Mr.P.V.Vibin	- ABSENT-
14.	Mrs.S.Hepsibah Beulah	- ABSENT -
15.	Ms.Senthamizhselvi	Senthanish
16.	Mr.Sunil Kumar	Chall
17.	Mr.Vimal Raj.E	Vimal Raj. E.
18.	Mr.Praveen Kumar.A	Atom

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## AGENDA:

14.55

## 1. Action taken from the minutes of previous committee meeting:

The committee examined the minutes of the previous session and expressed contentment with the effective implementation of the Anti-ragging program, with the Dental Council member in attendance. They observed an increase in the anti-ragging squad's visitation frequency, and no incidents were reported. Subsequently, the committee moved forward to endorse the action points and minutes from the preceding committee meeting.

## 2. Anti-Ragging Orientation Program:

The committee explored the need to conduct an anti-ragging orientation program for students in the upcoming month. There was an agreement to design the program to be both informative and engaging, aiming to effectively convey the repercussions of ragging. Mrs. S.Narmatha Prasad suggested inviting a member from the dental council executive committee to share positive experiences and discourage ragging. Mrs.M.Vatchala was tasked with establishing sub-committees and assigning roles and responsibilities to committee members for the orientation program.

### 3. Enhancement of Anti-Ragging Squad Visits:

Acknowledging the importance of ensuring a safe environment for new students, Ms. F. Christina recommended enhancing the regularity of visits conducted by anti-ragging squads to different sections of the hostels. Mr. S.Simon Samuel proposed the adoption of surprise visits as a measure to closely oversee potential ragging hotspots.

#### Any other Matter:

Mrs.M.Vatchala suggested arranging regular workshops for faculty members to raise awareness and equip them with the ability to identify and address potential incidents of ragging.

The meeting concluded with a summary of action items and the tentative scheduling of the next follow-up meeting.

The meeting ended with vote of thanks by Mrs.P. Sophiya

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### ANTI RAGGING COMMITTEE

### MINUTES OF MEETING

Meeting Date: 16.09.2020

Venue: Multipurpose Hall, Indira college of Nursing

Time: 10.00am -11.30am

#### Attendees

- 1. Dr.D.Sudhakar, PhD, Principal, Chairperson
- 2. Mrs. S.Narmatha, Vice Principal, Member
- 3. Mrs.P.Kalavathi, Associate Professor, Member
- 4. Mrs.P.Kalyani, Assistant Professor, Member
- 5. Mrs. Shanthakumari, Assistant Professor, Member
- 6. Mrs.P. Sophiya, Assistant Professor, Member
- 7. Mr. S.Simon Samuel, Assistant Professor, Member
- 8. Ms.Sabitha, B.Sc(N) IV year, Member
- 9. Ms. Senthamizhselvi, B.Sc(N) III year, Member
- 10. Mr. Sunil Kumar, B.Sc(N) II year, Member
- 11. Mr. Vimal Raj. E, B.Sc(N) I year, Member

Leave of absence: Mr.Prathap Mohan, Mrs.Anantha Lakshmi, Mr.KL.Arun Prakash,

Mr.Purushothaman, Mrs.R.Ramani.

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## ANTI-RAGGING COMMITTEE MEETING-ATTENDANCE

Meeting Date: 16.09.2020

Venue: Multipurpose Hall, Indira college of Nursing Time:

Time: 10.00am -11.30am

S.No	NAME	SIGNATURE
1.	Dr.D.Sudhakar,PhD	Sly
2.	Mrs. S.Narmatha	Salvet
3.	Mr.Prathap Mohan	- ABSENT-
4.	Mrs.Anantha Lakshmi	-ABSENT-
5.	Mr.KL.Arun Prakash	- ABSENT-
6.	Mrs.P.Kalavathi	P. puluto
7.	Mrs.P.Kalyani	P. leady
8.	Mrs.Shanthakumari	So author
9.	Mrs.P. Sophiya	1. soplay
10.	Mr. S.Simon Samuel	Sign
11.	Mr.Purushothaman	-ABSENT-
12.	Mrs.R.Ramani	- ABSENT-
13.	Ms.Sabitha	Clabi-
14.	Ms.Senthamizhselvi	Serthaugh
15.	Mr.Sunil Kumar	Shiri
16.	Mr.Vimal Raj.E	1/2 mal ay . E i

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### AGENDA:

1. Action taken from the minutes of previous committee meeting.

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1.	Anti-Ragging Orientation Program	Anti-ragging orientation program was conducted for the newly joined first year students	Mr. Balachander
2.	Enhancement of Anti-Ragging Squad Visits	The frequency of visits by the anti-ragging squads to various areas within the hostels was increased.	Mr.S.Simon Samuel Mrs.P.Kalavathi
3.	Any other matter	None raised by the members	

The committee discussed and approved the action points and the minutes of the previous committee meeting.

## 2. Update of Anti-Ragging Committee Activities on DCI and College Websites:

The committee focused on the imperative task of ensuring that the Anti-Ragging Committee's activities are promptly updated on the College website. Dr.D.Sudhakar,PhD asked Mr. Balachander to update it the respective websites at the earliest.

## 3. Enhancement of Anti-Ragging Squad Visits:

Recognizing the significance of maintaining a secure environment for incoming students, Mr.S.Simon Samuel proposed an increase in the frequency of visits by the anti-ragging squads to various areas within the hostels. Mr. Balachander suggested implementing surprise visits to closely monitor potential ragging hotspots.

The meeting ended with vote of thanks by Mrs.P.Kalavathi.

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### ANTI RAGGING COMMITTEE

#### MINUTES OF MEETING

Meeting Date: 20.08.2019

Venue: Multipurpose Hall, Indira college of Nursing

Time: 11.30AM-12.30PM

#### Attendees

- 1. Dr.D.Sudhakar, PhD, Principal, Chairperson
- 2. Mr. Balachander, Vice Principal, Member
- 3. Mrs. Mayelu, Professor, Member
- 4. Mr. T.Beula Juliet, Associate Professor, Member
- 5. Mrs.P.Kalavathi, Associate Professor, Member
- 6. Mrs. S.Geeth Priya, Associate Professor, Member
- 7. Mrs. P.Kalyani, Assistant Professor, Member
- 8. Mr.S.Simon Samuel, Assistant Professor, Member
- 9. Mr. Prabhakaran, B.Sc(N) IV year, Member
- 10. Ms. Sabitha, B.Sc(N) III year, Member
- 11. Ms. Senthamizhselvi, B.Sc(N) II year, Member
- 12. Mr. Sunil Kumar, B.Sc(N) I year, Member

Leave of absence: Mrs. Shamileema, Mr. Prakasan, Mrs. Krishnaveni, Mr. R. Vijayakurnar,

Mrs.S.Hepsibah Beulah, Mr.E.Franklin, Mrs.Surya, Mrs. Keerthana Santha Kumari.

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## ANTI-RAGGING COMMITTEE MEETING-ATTENDANCE

Meeting Date: 20.08.2019

Venue: Multipurpose Hall, Indira college of Nursing

Time:

11.30AM-12.30PM

S.No	NAME	SIGNATURE
1.	Dr.D.Sudhakar,PhD	blu
2.	Mr. Balachander	
3.	Mrs.Mayelu	May
4.	Mr.Prakasan	- Absent -
5.	Mrs.Shamileema	-ARGENIA
6.	Mr. T.Beula Juliet	Philippel
7.	Mrs.P.Kalavathi	Pludutt
8.	Mrs. S.Geeth Priya	Brim-
9.	Mrs. P.Kalyani	P. icaly
10.	Mr.S.Simon Samuel	(Sp. 2)
11.	Mrs. Krishnaveni	- ABSENT-
12.	Mr.R.Vijayakumar	- ABSENT -
13.	Mrs.S.Hepsibah Beulah	- ABSENT -
14.	Mr.E.Franklin	ABSENT -
15.	Mrs.Surya	ABSENT _
16.	Mrs. Keerthana Santha Kumari	-ABS ENT-
17.	Mr.Prabhakaran	Probhe:
18.	Ms.Sabitha	Jobi
19.	Ms.Senthamizhselvi	Contamist
20.	Mr.Sunil Kumar	SO

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#### AGENDA:

1. Action taken from the minutes of previous committee meeting

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1.	Anti-Ragging Orientation Program	Anti-ragging orientation program for students was organized with senior judge Mrs. Suganya as the chief guest	Mrs. Sivagami Mrs.S.Abirami Mr. Balachander
2.	Enhancement of Anti- Ragging Squad Visits	The frequency of visits by the anti-ragging squads to various areas within the hostels was increased.	Mrs. Mayelu
3.	Updateand Revise Anti- Ragging Committee Members	The current parent members were replaced with the new joining student's parents as members in the anti-ragging committee	Mr. Balachander

Dr.D. Sudhakar,PhD, Principal of Indira college of Nursing welcomed the committee members.The committee discussed and approved the action points and the minutes of the previous committee meeting.

### 1.Anti-Ragging Orientation Program:

The committee discussed the need to conduct an anti-ragging orientation program for the new joining students. It was unanimously agreed upon that the program should be informative and engaging to create awareness about the consequences of ragging. Dr.D.Sudhakar,PhD suggested involving senior students in sharing their positive experiences and discouraging any form of ragging.

## 2.Increase Frequency of Anti Ragging Squads Visits:

The committee emphasized the importance of maintaining a safe environment for freshers. It was decided to increase the frequency of anti-ragging squad visits to different areas of the campus Mr. Balachander proposed multiple surprise visits, ensuring that potential ragging hotspots are closely monitored.

### 3. Update and Change Anti Ragging Committee Member Boards:

The committee addressed the need to update and change the anti-ragging committee member boards displayed in the corridors. Since there are no single matter of complaints either from the students or from the members of staff during the academic which reflects a ragging free campus.

The meeting ended with vote of thanks by Mrs.Geeth Priya.

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## ANTI RAGGING COMMITTEE

## MINUTES OF MEETING

Meeting Date: 10.09.2018

Venue: Multipurpose Hall, Indira college of Nursing

Time: 10.00am -11.30am

#### Attendees

- 1. Dr.D.Sudhakar, PhD, Principal, Chairperson
- 2. Mrs. Sivagami, Vice Principal, Member
- 3. Mrs.S.Abirami, Professor, Member
- 4. Mr. Balachander, Professor, Member
- 5. Mrs. Anitha, Associate Professor, Member
- 6. Mrs. Mayelu, Associate Professor, Member
- 7. Mrs. T.Beula Juliet, Assistant Professor, Member
- 8. Ms.S.Geeth Priya, Assistant Professor, Member
- 9. Ms.J.Jeniferlisi, B.Sc(N) IV year, Member
- 10. Mr. Prabhakaran, B.Sc(N) III year, Member
- 11. Ms.Sabitha, B.Sc(N) II year, Member
- 12. Ms. Senthamizhselvi, B.Sc(N) I year, Member

Leave of absence: Mrs. M. Vatchala Devi, Mrs. B.Uma Maheswari, Mr. Prakasan, Mr. Simon Samuel, Mrs.Pavithra, Mrs.Mariyammal.

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## ANTI-RAGGING COMMITTEE MEETING-ATTENDANCE

Time:

10.00am -

Meeting Date: 10.09.2018

Venue: Multipurpose Hall, Indira college of Nursing

11.30am

S.No	NAME	SIGNATURE
1.	Dr.D.Sudhakar,PhD	blue
2.	Mrs. M. Vatchala Devi	-Alasent -
3.	Mrs. Sivagami	a Com
4.	Mrs.S.Abirami	(Boulling
5.	Mr. Balachander	
6.	Mrs. Anitha	Apritha
7.	Mrs. Mayelu	Mart
8.	Mrs. B.Uma Maheswari	- Alexent -
9.	Mr. Prakasan	- Alesent -
10.	Mrs. T.Beula Juliet	Mulgabet
11.	Ms.S.Geeth Priya	Open
12.	Mr. Simon Samuel	- Alesent -
13.	Mrs.Pavithra	- Alesent -
14.	Mrs.Mariyammal	- Alesent -
15.	Ms.J.Jeniferlisi	Simil
16.	Mr.Prabhakaran	Pratho.
17.	Ms.Sabitha	Qobi
18.	Ms.Senthamizhselvi	Senthamizh

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE

### MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 05.04.2023 at 10.00am with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

#### **AGENDA**

- 1. To discuss about student grievances cleanliness of toilet two times per day.
- 2. Students of all the year suggested to clean the toilet two times per day because the usage of toilet was more due to lots of students in campus.

### RESOLUTION

It was decided to clean the toilet two times a day with proper workers.

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#### STUDENT GRIEVANCE REDRESSAL COMMITTEE

#### MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 06.10.2022 at 2.00pm with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

#### **AGENDA**

- 1. To discuss about student grievances cleanliness of toilet two times per day.
- 2. Students of all the year suggested to clean the toilet two times per day because the usage of toilet was more due to lots of students in campus.

## RESOLUTION

It was decided to clean the toilet two times a day with proper workers.

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### STUDENT GRIEVANCE REDRESSAL COMMITTEE

## MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 03.09.2021 at 12.00pm with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

#### **AGENDA**

- 1. To discuss about student grievance regarding Special coaching for arrear students.
- 2. Students of B. Sc(N)II<sup>nd</sup>,III<sup>rd</sup> and IV<sup>th</sup> year need special coaching for arrear students.

#### RESOLUTION

It was decided to conduct special coaching to clear the arrears for all years of the students.

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### STUDENT GRIEVANCE REDRESSAL COMMITTEE

## MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 17.02.2020 at 1.30pm with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

#### **AGENDA**

- 1. To discuss about student grievance regarding students desired to improve their scoring in the unit test.
- 2. Students of B. Sc(N) IV<sup>th</sup> year need to improvement of marks in unit test for their IA and other qualification.

### RESOLUTION

It was resolved to give retest to gain more marks and efficient improvement in their academic performance.

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE

#### MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 10.07.2019 at 2.00pm with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

#### **AGENDA**

- 1. To discuss about student grievance regarding inclusion of library hours during working hours.
- 2. Students from all the years requested to extra library hour for reference.

### RESOLUTION

It was resolved to add library hours are extended till 5.30pm.

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(Approved by INC & Tamilnadu Nurses & Midwives Council) (Affiliated to the Tamilnadu Dr. M.G.R. Medical University)

## STUDENT GRIEVANCE REDRESSAL COMMITTEE

### MINUTES OF MEETING

- 1. The meeting was held at multipurpose hall on 21.08.2018 at 11.00am with the presence of committee members.
- 2. Principal addressing the gathering and committee members.
- 3. Previous minutes and any grievances was shortly discussed.

### **AGENDA**

- 1.To discuss about student grievance regarding hand washing facilities in premises for the students.
- Students need hand washing facilities in their floor it was difficult to went for anther floor for hand washing.

### RESOLUTION

Hand washing facilities was constructed in all the floor according to student conveniences.

NDIRA COLLEGE OF NURSING PANDUR - 631 203.

THIRUVALLUR