

**2.6.4 – Presence and periodicity of parent-teachers  
meetings, remedial measures undertaken and  
outcome analysis**

**ANALYSIS AND FOLLOW UP REPORT FOR PT MEETING CONDUCTED  
ON 15/12/2022**


After the first internal assessment, a midcourse improvement was conducted for students who needed to improve their marks. Mrs,kalavathi , the student co-ordinator, conducted a parent-teacher meeting after the midcourse improvement exam.

The students and their parents were explained about the university eligibility criteria and the importance of regular attendance. Students who require additional support were identified. These students were given additional assignments. A special discussion class was conducted by the respective subject staff for these students to ensure that they were well prepared for the next internal assessment.

Any additional support required was given to the students to make sure that they understood the subject. Their progress was sent to their respective mentors. Their reports were also sent to their parents through email. Their overall progress was monitored until they showed improvement and was continuously updated for their parents. Some parents complained that the common rooms were not cleaned regularly.

The parents were assured that the necessary steps would be taken to maintain cleanliness in the common room. Following this, the mentor reported the issue to the maintenance manager, and it was made sure that the common rooms are cleaned regularly.



  
**PRINCIPAL**  
**INDIRA COLLEGE OF NURSING**  
PANDUR - 631 203.  
THIRUVALLUR

**ANALYSIS AND FOLLOW UP REPORT FOR PT MEETING CONDUCTED  
ON 09/06/2023**


After the first internal assessment, a midcourse improvement was conducted for students who needed to improve their marks. Prof, Mrs.Beula juliet the student coordinator, conducted a parent-teacher meeting after the midcourse improvement exam.

The students and their parents were explained about the university eligibility criteria and the importance of regular attendance. Students who require additional support were identified. These students were given additional assignments. A special discussion class was conducted by the respective subject staff for these students to ensure that they were well prepared for the next internal assessment.

Any additional support required was given to the students to make sure that they understood the subject. Their progress was sent to their respective mentors. Their reports were also sent to their parents through email. Their overall progress was monitored until they showed improvement and was continuously updated for their parents.

The parents expressed concern regarding the quality of food in the mess. Following this, the mentor reported the issue to the hostel in-charge, and the necessary steps were promptly taken. The food quality in the mess is being regularly monitored by the hostel in charge.



  
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PANDUR - 631 203.  
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