

CHILD HEALTH NURSING

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

CIRCULAR

Date: - 10.01.2023

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on **22.01.2023** at 9 am.

DATE : 22.01.2023

TIME : 9 am


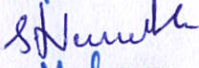

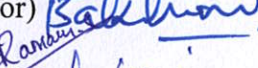


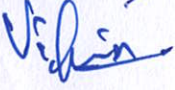
VENUE : Child Health Nursing Department

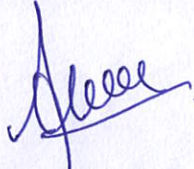
EVENT : Child Health Nursing Departmental Meeting

AGENDA:


- Syllabus completion status of the month September
- The health day celebration related to Clinical Specialty
- Discussion about Assessment - Unit test
- Purchasing the lab Instruments

MEMBERS:

1. Mrs.M.Vatchala devi (Principal) 
2. Mrs Narmatha (Vice principal) 
3. Mrs.Mohana (Clinical Instructor) 
4. Mrs.Bagyalakshmi(Clinical Instructor) 
5. Mrs.Ramani.S(Clinical Instructor) 
6. Mrs.Kalaivani(Clinical Instructor) 
7. Mrs vibin (Clinical Instructor) 



Signature of the HOD


PRINCIPAL
INDIRA COLLEGE OF NURSING
PANDUR - 631 203.
THIRUVALLUR

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 22.01.2023

VENUE: Child Health Nursing Department

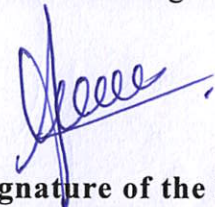
MEMBERS:

1. Mrs.M.Vatchala devi(principal)
2. Mrs Narmatha (Vice principa)
3. Mrs.Mohana(Clinical Instructor)
4. Mrs.Bagyalakshmi(Clinical Instructor)
5. Mrs.Ramani.S(Clinical Instructor)
6. Mrs.Kalaivani(Clinical Instructor)
7. Mr.vibin (Clinical Instructor)

AGENDA:

- Syllabus completion status of the month September.
- Discussion about Assessment - Unit test
- Purchasing the lab Instruments
- Mrs Narmatha (Vice principal) Welcome the staff of the department and above the agenda wasdiscussed.
- Above mentioned members were present and approved the previous minutes of meeting
- Discussed about last meeting target and achievement.
- Discussed about syllabus completion status of the month September
- Discussed about the planning of Unit test
- Discussed about the list instruments to be purchased for Child Health Nursing lab

Ended with vote of thanks, by Mr.vibin (Clinical Instructor)



Signature of the HOD



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INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

CIRCULAR

Date: - 05.09.2022

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on **10.09.2022** at 9 am.

DATE : 10.09.2022

TIME : 9 am

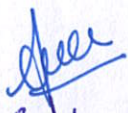
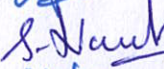
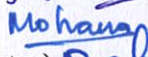
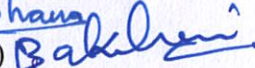



VENUE : Child Health Nursing Department

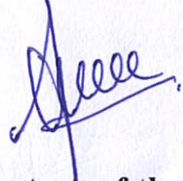
EVENT : Child Health Nursing Departmental Meeting


AGENDA:

- Syllabus completion status.
- Status of requirements of Clinical posting
- Plan for Sessional examination
- Planning the Field visit

MEMBERS:

1. Mrs.M.Vatchala devi (principal) 
2. Mrs Narmatha (Vice principal) 
3. Mrs.Mohana(Clinical Instructor) 
4. Mrs.Bagyalakshmi(Clinical Instructor) 
5. Mrs.Ramani.S(Clinical Instructor) 
6. Mrs.Kalaivani(Clinical Instructor) 
7. Mrs vibin (Clinical Instructor) 


Signature of the HOD


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Pandur , Thiruvallur

CIRCULAR

Date: - 09.05.2022

As per the direction of the Principal, the Child Health Nursing, Department meeting
Schedule on **14.05.2022** at 11am.

DATE : 14.05.2022

TIME : 11 . am

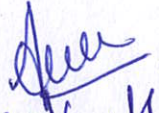
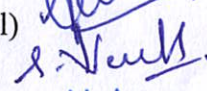
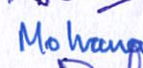



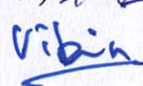
VENUE : Child Health Nursing Department

EVENT : Child Health Nursing Departmental Meeting

AGENDA:


- The health day celebration related to Clinical specialty,
- Clinical Posting
- Discuss about the students performance
- Plan to the field visits
- E-content development, E-Learning

MEMBERS:

1. Mrs.M.Vatchala devi(principal) 
2. Mrs Narmatha (Professor) 
3. Mrs.Mohana(Clinical Instructor) 
4. Mrs.Bagyalakshmi(Clinical Instructor) 
5. Mrs.Ramani.S(Clinical Instructor) 
6. Mrs.Kalaivani(Clinical Instructor) 
7. Mrs vibin (Clinical Instructor) 



Signature of the HOD


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PANDUR - 631 203.
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**INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur**

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 14.05.2022

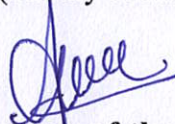
VENUE: Child Health Nursing Department

MEMBERS:

1. Mrs.M.Vatchala devi(principal)
2. Mrs Narmatha (Vice principal)
3. Mrs.Mohana(Clinical Instructor)
4. Mrs.Bagyalakshmi(Clinical Instructor)
5. Mrs.Ramani.S(Clinical Instructor)
6. Mrs.Kalaivani(Clinical Instructor)
7. Mrs vibin (Clinical Instructor)

AGENDA:

- The health day celebration related to Clinical specialty,
 - Clinical Posting
 - Discuss about the students performance
 - Plan to the field visits
 - E-content development, E-Learning
-
- Mrs.M.Vatchala devi (principal) , Welcome the staff of the department and above the agenda was discussed.
 - Above mentioned members were present approved the previous minutes of meeting
 - To carry out the last month target department meeting task
 - Discussed about the clinical posting completing hours and completing requirements
 - Discussed about health day the World childhood Cancer day, National Girl Child Day,
 - Sexual & Reproductive Awareness day celebration tentative date
 - Discussed about Orphanage Juvenile Diabetes Centre Filed vists
 - Discussed about Remedial Class for Slow learner students, E- learning for Advanced
 - Learners ~Weekly report to be submitted to the department HOD (Theory &Clinical requirement) N&
 - Ended with vote of thanks, by Mrs. Sowmiya.R, Nursing Tutor.


Signature of the HOD


**INDIRA COLLEGE OF NURSING
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THIRUVALLUR**

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

CIRCULAR

Date: - 10.01.2021

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on 23.01.2021 at 10. am.

DATE : 23.01.2021

TIME ' : 10. am

VENUE : Child Health Nursing Department

EVENT : Child Health Nursing Departmental Meeting

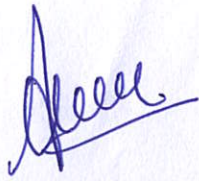
AGENDA:

- Health day celebration related to Clinical Specialty
- Clinical Posting
- Planning for Sessional II examination
- Child health log Book

MEMBERS:

1. Mrs.M.Vatchala (Vice principal)
2. Mrs Narmatha (Professor)
3. Mrs.Mohana(Clinical Instructor)
4. Mrs.Bagyalakshmi(Clinical Instructor)
5. Mrs.Ramani.S(Clinical Instructor)
6. Mrs.Kalaivani(Clinical Instructor)
7. Mrs vibin (Clinical Instructor)


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THIRUVALLUR


Signature of the HOD

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 23.01.2021

TIME ' : 10. am

VENUE: Child Health Nursing Department

MEMBERS:


1. Mrs.M.Vatchala (Vice principal)
2. Mrs Narmatha (Professor)
3. Mrs.Mohana(Clinical Instructor)
4. Mrs.Bagyalakshmi(Clinical Instructor)
5. Mrs.Ramani.S(Clinical Instructor)
6. Mrs.Kalaivani(Clinical Instructor)
7. Mrs vibin (Clinical Instructor)

AGENDA:

1. Health day celebration related to Clinical Specialty
2. Clinical Posting
3. Planning for Sessional II examination
4. Child health log book
 - Mrs.M.Vatchala (Vice principal) Welcome the staff of the department and above agenda was discussed.
 - Above mentioned members were present and approved the previous minutes of meeting
 - Discussed about clinical posting, students performance in I Sessional Examination and measures to improve students' performance.
- Discussed about health day the World Oral Health week prevention of blindness week celebrate the tentative date and budget
- Discussed about the clinical posting completing hours in the month of March & April and requirements completing till February.
- Discussed about II Sessional Examination
- Discussed about log book completion
- Weekly Report to be submitted to the Department HOD
- Ended with vote of thanks, by Mrs Narmatha (Professor)



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Signature of the HOD

**INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur**

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 10.09.2022

VENUE: Child Health Nursing Department

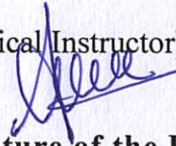
MEMBERS:

1. Mrs.M.Vatchala devi(principal)
2. Mrs Narmatha (Vice principal)
3. Mrs.Mohana(Clinical Instructor)
4. Mrs.BagyaLakshmi (Clinical Instructor)
5. Mrs.Ramani.S(Clinical Instructor)
6. Mrs.Kalaivani(Clinical Instructor)
7. Mrvibin (Clinical Instructor)

AGENDA:

- Syllabus completion status.
- Status of requirements of Clinical posting
- Plan for Sessional examination
- Planning the Field visit
- Mrs Narmatha (Vice principal) Welcome the staff of the department and above the agenda wasdiscussed
- Above mentioned members were present and approved the previous minutes of meeting
- Discussed about last meeting target
- Discussed about the clinical posting and requirements due for the month of December
- Discussed about syllabus completion for the month of December
- Discussed about Sessional examination
- Weekly Report to be Submitted the department HOD
- Discussed about the field visit planning to NICU.
- Ended with vote of thanks, Mrs.Bagyalakshmi(Clinical Instructor)


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Signature of the HOD

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Pandur , Thiruvallur

CIRCULAR

Date: - 21.09.2020

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on **23.09.2020** at 10 am.

AGENDA:

- Health day celebration for the month of April
- Clinical Posting
- Field visit plan
- Students Performance

MEMBERS:

1. Mrs.M.Vatchala (Vice principal)
2. Mrs.Mohana(Clinical Instructor)
3. Mrs.Bagyalakshmi(Clinical Instructor)
4. Mrs.Ramani.S(Clinical Instructor)
5. Mrs.Kalaivani(Clinical Instructor)
6. Mrs vibin (Clinical Instructor)

[Handwritten signatures in blue ink: Vatchala, Mohana, Bagyalakshmi, Ramani, Kalaivani, Vibin]

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Signature of the HOD

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PRINCIPAL
INDIRA COLLEGE OF NURSING
PANDUR - 631 203.
THIRUVALLUR

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 23.09.2020

VENUE: Child Health Department


MEMBERS:


1. Mrs.M.Vatchala (Vice principal)
2. Mrs.Mohana(Clinical Instructor)
3. Mrs.Bagyalakshmi(Clinical Instructor)
4. Mrs.Ramani.S(Clinical Instructor)
5. Mrs.Kalaivani(Clinical Instructor)
6. Mrs vibin (Clinical Instructor)

AGENDA:

1. Health day celebration for the month of April
2. Clinical Posting
3. Field visit plan
4. Students Performance

- Mrs.M.Vatchala (Vice principal) Welcome the staff of the department and above agenda was discussed.
- Above mentioned members were present and approved the previous minutes of meeting
- In this meeting discussed about the clinical posting and requirements [Completing hours and syllabus]
- Discussed about Health day programme World Immunization day,
- Place and date for field visit special school were discussed
- Discussed about Remedial class for slow learner students| like re-test, Remedial class & revision.
- Ended with vote of thanks, by Mr vibin (Clinical Instructor)


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Signature of the HOD

**INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur**

CIRCULAR

Date: - 16.03.2020

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on **19.03.2020** at 10 am.

DATE : 19.03.2020

TIME : 10 am

VENUE : Child Health Nursing Department

EVENT : Child Health Nursing Departmental Meeting

AGENDA:

- Requirement /syllabus pending status.
- Planning Internship duty
- Students performance
- online course

MEMBERS:

1. Mrs.M.Vatchala (Vice principal)
2. Mrs.Mohana(Clinical Instructor)
3. Mrs.Bagyalakshmi(Clinical Instructor)
4. Mrs.Ramani.S(Clinical Instructor)
5. Mrs.Kalaivani(Clinical Instructor)
6. Mrs vibin (Clinical Instructor)

[Handwritten signatures in blue ink: Vatchala, Mohana, Bagyalakshmi, Ramani, Kalaivani, Vibin]

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Signature of the HOD

[Handwritten signature in green ink]
**PRINCIPAL
INDIRA COLLEGE OF NURSING
PANDUR - 631 203.
THIRUVALLUR.**

**INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur**

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 19.03.2020

TIME : 10 am

VENUE: Child Health Nursing Department

MEMBERS:


1. Mrs.M.Vatchala (Vice principal)
2. Mrs.Mohana(Clinical Instructor)
3. Mrs.Bagyalakshmi(Clinical Instructor)
4. Mrs.Ramani.S(Clinical Instructor)
5. Mrs.Kalaivani(Clinical Instructor)
6. Mrs vibin (Clinical Instructor)

AGENDA:

1. Requirement /syllabus pending status.
2. Students performance
3. Online course

- Mrs.M.Vatchala (Vice principal) welcome the staff of the department and above agenda was discussed.
- Above mentioned members were present and approved the previous minutes of meeting
- Discussed about last departmental meeting task completion
- Discussed about the clinical posting and requirements completed hours
- Discussed about Remedial class for slow learner students
- Discussed about Online course for students
- weekly report to be submitted to the department HOD
- Finally the meeting ended with vote of thanks, by Mrs.Bagyalakshmi (Clinical Instructor)


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THIRUVALLUR**


Signature of the HOD

INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

CIRCULAR

Date: - 06.08.2019

As per the direction of the Principal, The Child Health Nursing, Department meeting
Schedule on **08.08.2019** at 2 pm.

DATE : 08.08.2019

TIME : 2 pm

VENUE : Child Health Nursing Department

EVENT : Child Health Nursing Departmental Meeting

AGENDA:

- Model examination
- Exam preparation
- Plan about OSCE and Practical preparation
-
- Signing the log book
- Planning Revision

MEMBERS:

1. Mrs.M.Vatchala (Vice principal)
2. Mrs.Mohana(Clinical Instructor)
3. Mrs.Bagyalakshmi(Clinical Instructor)
4. Mrs.Ramani.S(Clinical Instructor)
5. Mrs.Kalaivani(Clinical Instructor)
6. Mrs vibin (Clinical Instructor)

Handwritten signatures in blue ink:
Vatchala
Mohana
Bagyalakshmi
Ramani.S
Kalaivani
vibin

Handwritten signature in blue ink:
[Signature]

Signature of the HOD

Handwritten signature in green ink:
[Signature]
PRINCIPAL
INDIRA COLLEGE OF NURSING
PANDUR - 631 203.
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INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

DEPARTMENTAL MEETING REPORT

MINUTES OF MEETING

DATE: 08.08.2019

TIME : 2 pm

VENUE: Child Health Nursing Department


MEMBERS:

- Mrs.M.Vatchala (Vice principal)
- Mrs.Mohana(Clinical Instructor)
- Mrs.Bagyalakshmi(Clinical Instructor)
- Mrs.Ramani.S(Clinical Instructor)
- Mrs.Kalaivani(Clinical Instructor)
- Mrs vibin (Clinical Instructor)

AGENDA:

- Model examination
- Exam preparation
- Plan about OSCE and Practical preparation
- Signing the log book
- Planning Revision

- Mrs.M.Vatchala (Vice principal) welcome the staff of the department and above agenda was discussed.
- Above mentioned members were present and approved the previous minutes of meeting
- Discussed about Remedial class for slow learner students
- Discussed about syllabus completion and Revision of previous Question paper
- Discussed about log book signing
- Weekly Report to be submitted to the department HOD
- Ended with vote of thanks, by Mrs.Kalaivani(Clinical Instructor)



Signature of the HOD

PRINCIPAL
INDIRA COLLEGE OF NURSING
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INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

03.08.2018

CIRCULAR

CHILD HEALTH NURSING DEPARTMENT MEETING

As per the direction of the Principal, the Child Health Nursing department meeting scheduled on **07.08.2018** at 11 am. Departmental faculties instructed to attend without fail.

AGENDA FOR DISCUSSION

- Health day celebration related to Clinical specialty,
- Analyse the student performance
- University examination preparation
- IA mark
- Submission of file

MEMBERS:

1. Mrs.M.Vatchala, M.Sc (N), Vice Principal
2. Mrs. Kalaivani, B.Sc(N), Clinical Instructor
3. Mrs. Nandhini, B.Sc(N) Clinical Instructor
4. Mrs. Ramini, B.Sc (N), Clinical Instructor
5. Mrs. Mariyammal, B.Sc (N), Clinical Instructor

Aleer

Kalaivani

Nandhini

Ramini

Mariyammal

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INDIRA COLLEGE OF NURSING
Pandur , Thiruvallur

DEPARTMENTAL MEETING REPORT
MINUTES OF MEETING

DATE: 07.08.2018

VENUE: Child Health Nursing department


Members:

1. Mrs. M. Vatchala, M.Sc (N), Vice Principal
2. Mrs. Kalaivani, B.Sc(N), Clinical Instructor
3. Mrs. Nandhini, B.Sc(N) Clinical Instructor
4. Mrs. Ramini, B.Sc (N), Clinical Instructor
5. Mrs. Mariyammal, B.Sc (N), Clinical Instructor

POINTS DISCUSSED:

- Mrs.M.Vatchala, M.Sc (N) Vice principal welcome the staff of the department and above agenda was discussed.
- Above mentioned members were present and approved the previous minutes of meeting.
- Discussed about the logbook signing, Model examination, OSCE evaluation to the students during practical preparation.
- Discussed about Remedial class& test for slow learners.
- Discussed about university examination.
- Discussed about Internal assessment mark.
- Weekly Report to be submitted to the department HOD
- Meeting ended with vote of thanks by Mrs.Kalaivani, B. Sc (N) Clinical Instructor.


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